

ON THIS DAY IN WEST VIRGINIA HISTORY JANUARY 14



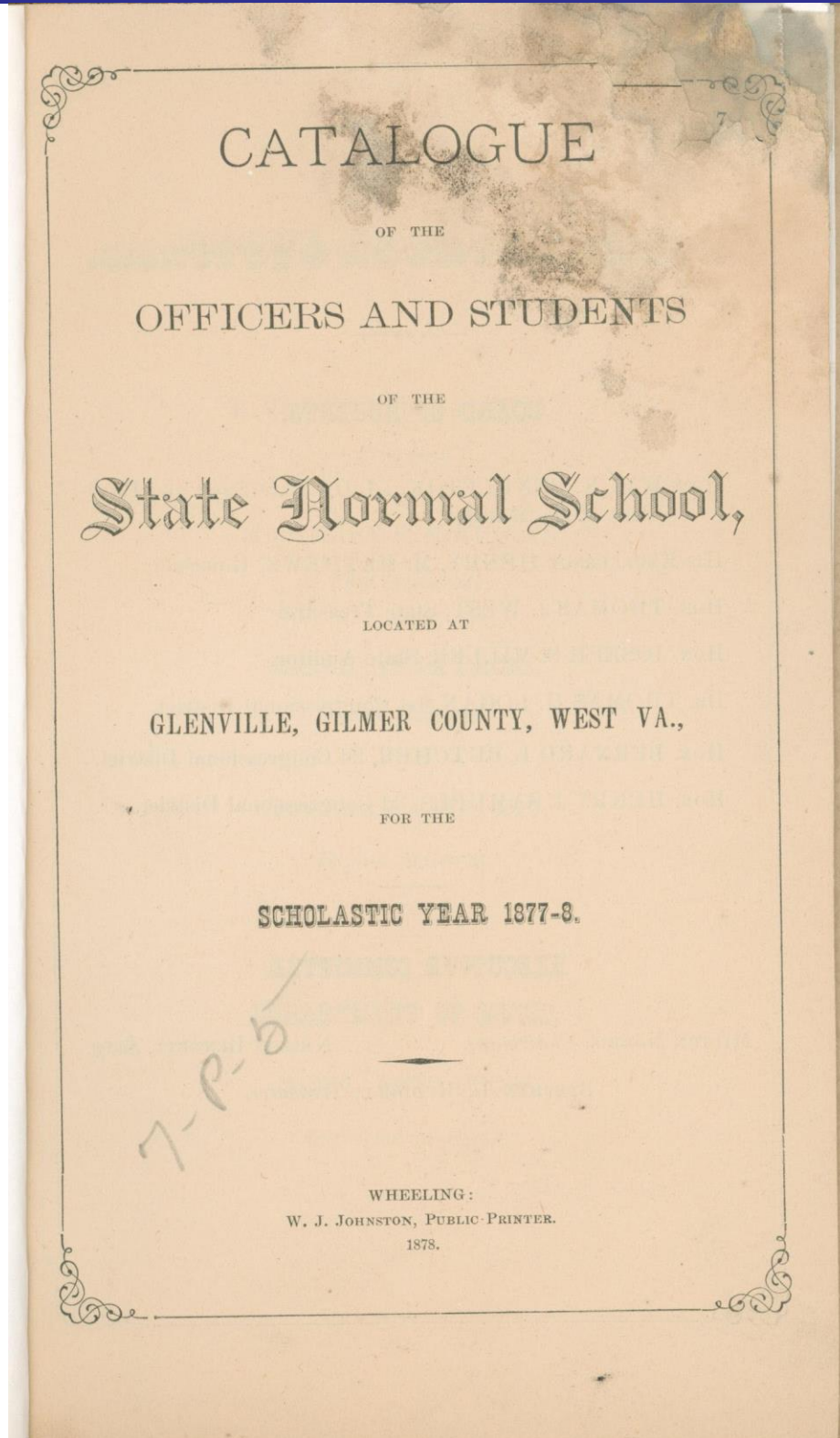
On January 14, 1873, Glenville Normal School opened with T. Marcellus Marshall as acting principal. It later became Glenville State College.

CSO: SS.8.13, SS.8.23

Investigate the Document: Glenville Normal School Catalog, 1877-8, Xgl 1.1:1877/78)

1. Which former Governor of West Virginia was on the Board of Regents?
2. The State Normal School at Glenville was passed by an act of the Legislature on _____ & opened on _____.
3. What river is Glenville and the school adjacent to?
4. For what profession was the State Normal School at Glenville educating and training their pupils?
5. Were males and females selected equally?
6. How many years did it take to complete the courses at the Normal School? What were the names of each class?
7. Was a pupil in a 'Junior' class be required to take any mathematics courses?
8. What was the minimum percentage required on examinations to advance to the next year of study?
9. What was the punishment for the use of foul language?

Think Critically: Based on the reading about the Normal School at Glenville, what do you think going to college was like during the 1870s? How does attending college in the present-day differ from what you read about attending college in the 1870s? Do you think it was inconvenient for aspiring pupils to reach Glenville?



CATALOGUE

OF THE

OFFICERS AND STUDENTS

OF THE

State Normal School,

LOCATED AT

GLENVILLE, GILMER COUNTY, WEST VA.,

FOR THE

SCHOLASTIC YEAR 1877-8.

7-P-5
WHEELING:

W. J. JOHNSTON, PUBLIC-PRINTER.
1878.

NORMAL SCHOOL OFFICERS.

BOARD OF REGENTS.

Hon. WM. K. PENDLETON, LL.D., State Sup't and President of the Board.

HIS EXCELLENCY HENRY M. MATHEWS, Governor.

Hon. THOMAS J. WEST, State Treasurer.

Hon. JOSEPH S. MILLER, State Auditor.

Dr. THOMAS H. LOGAN, 1st Congressional District.

Hon. BERNARD L. BUTCHER, 2d Congressional District.

Hon. HENRY J. SAMUELS, 3d Congressional District.

EXECUTIVE COMMITTEE.

MILTON NORRIS, *Chairman*,

NELSON BENNETT, *Sec'y*,

STEPHEN L. RUDDELL, *Treasurer*.

REGULAR FACULTY.

T. MARCELLUS MARSHALL,

Principal.

MRS. MARY R. McGUIGAN,

First Assistant.

MISS L. ANNA CROSS,

Second Assistant.

HUFFMAN A. KNIGHT,

Special Assistant.

DEPARTMENT OF MUSIC.

MISS L. ANNA CROSS,

Instructor on Piano.

GLENVILLE STATE NORMAL SCHOOL.

ALUMNI ET ALUMNÆ.*

Class of 1873-4.

MISS BINA HOLT.....Glenville, W. Va.
 MISS H. CORNELIA MARSHALL.....Stout's Mills, W. Va.
 MR. JACOB B. COBK.....Spencer, W. Va.
 MR. ELMER H. DODSON.....Weston, W. Va.

Class of 1874-5.

MISS S. ELIZABETH ARBUCKLE.....Lewisburg, W. Va.
 MISS CLARA C. CAIN.....Glenville, W. Va.
 MISS MARY E. CAIN.....Glenville, W. Va.
 MISS LUCY BELLE FETTY.....Polk Creek, W. Va.
 MISS ALICE HAYS.....Dry Run, W. Va.
 MISS ELLA V. HAYS.....Glenville, W. Va.
 MISS PAULINA ELLEN SHOCK.....Steer Creek, W. Va.
 MR. WARD HUFFMAN.....Sutton, W. Va.
 MR. WILLIAM W. JOHNSON.....Glenville, W. Va.
 MR. JAHU C. STUMP.....Steer Creek, W. Va.

Class of 1875-6.

MISS ELIZABETH H. CONRAD.....Glenville, W. Va.
 MISS LAURA V. WEBB.....Near Glenville, W. Va.
 MR. HUFFMAN A. KIGHT.....Sycamore Creek, W. Va.

Class of 1876-7.

MISS S. LOUISA LINN.....Glenville, W. Va.

Class of 1877-8.

MR. MARK COX.....New Geneva, W. Va.
 MR. SAMUEL A. HAYS.....Glenville, W. Va.
 MR. A. LINCOLN HOLT.....Glenville, W. Va.
 MR. JOSEPH M. MARSHALL.....Mingo Flats, W. Va.
 MR. HOWARD A. WITHERS.....Leading Creek, W. Va.

*These hold Diplomas, entitling them to teach anywhere in this State and without further examination.

Students.

NORMAL PUPILS.

LADIES.

Appointee.	Year.	Appointed from—
MYRTLE E. BARTLETT.....	(J.).....	Ritchie County.
MARGARET E. BERRY.....	(J.).....	Braxton County.
ELLA F. BRANNON.....	(S.).....	State at Large.
EMMA A. BRANNON.....	(M.).....	State at Large.
CLARINDA CAMPBELL.....	(J.).....	State at Large.
MARY F. CATHER.....	(M.).....	Gilmer County.
MARIETTA COX.....	(J.).....	State at Large.
MATILDA R. DAY.....	(J.).....	Braxton County.
*ADELAIDE F. EWING.....	(S.).....	State at Large.
MARY E. HAYMOND.....	(M.).....	Braxton County.
H. VIRGINIA HAYS.....	(M.).....	State at Large.
OLIVE A. HAYS.....	(S.).....	Lewis County.
ROANNA M. HAYS.....	(J.).....	Lewis County.
ADA L. JOHNSON.....	(M.).....	Gilmer County.
M. AEBIGAIL KNIGHT.....	(J.).....	Wirt County.
*MARY B. LORENTZ.....	(M.).....	State at Large.
H. CORNELIA MARSHALL.....	(P. G.).....	State at Large.
M. ISABELLE PARKER.....	(J.).....	Roane County.
M. ELLA PIERPONT.....	(J.).....	Ritchie County.
MINTIE SINGLETON.....	(J.).....	Braxton County.
LUCY J. STOUT.....	(J.).....	Sixth Judicial Circuit.
CHANTILLA M. STUMP.....	(J.).....	Calhoun County.
JOSEPHINE WALKER.....	(J.).....	Calhoun County.
*CLARA D. WHITING.....	(J.).....	State at Large.

Junior Year, 14; Middle, 6; Senior, 3; Post Graduate, 1—total, 24.

GENTLEMEN.

*GEORGE W. ALEXANDER.....(J.).....State at Large.
 *DAVID L. ASH.....(J.).....Harrison County.

*Appointment annulled.

GLENVILLE STATE NORMAL SCHOOL.

*CHRISTIAN B. BRANNON.....(J.).....State at Large.
 DOLIVER S. CAIN.....(J.).....Braxton County.
 DARIUS CONRAD.....(M.).....Webster County.
 JAMES COLLINS.....(J.).....State at Large.
 SPENCER COLLINS.....(M.).....State at Large.
 MARK COX.....(S.).....Jackson County.
 JOSEPH N. CRADDOCK.....(J.).....Sixth Judicial Circuit.
 HENRY B. DAVIS.....(M.).....Nicholas County.
 PETER T. DEPUE.....(J.).....Wirt County.
 J. ALFRED EWING.....(J.).....Sixth Judicial Circuit.
 †MATTHEW W. EWING.....(J.).....State at Large.
 *JESSE L. FLOYD.....(J.).....State at Large.
 SAMUEL A. HAYS.....(S.).....Lewis County.
 WALTER S. HAYS.....(M.).....State at Large.
 *CHARLES B. HOLT.....(M.).....Braxton County.
 A. LINCOLN HOLT.....(S.).....Sixth Judicial Circuit.
 MILLARD F. LEWELLEN.....(M.).....Roane County.
 JOSEPH M. MARSHALL.....(S.).....Randolph County.
 R. MELVILLE MARSHALL.....(M.).....Gilmer County.
 OLIVER C. MCQUAIN.....(M.).....Sixth Judicial Circuit.
 JACOB P. MOORE.....(M.).....Randolph County.
 *JACOB T. MUNDELL.....(J.).....Lewis County.
 †JASPER NORMAN.....(S.).....Gilmer County.
 CALHOUN NORMAN.....(J.).....Sixth Judicial Circuit.
 CHARLES NORMAN.....(J.).....Sixth Judicial Circuit.
 TRACY C. OWENS.....(M.).....State at Large.
 LEWIS PETERS.....(M.).....Roane County.
 CHARLES N. QUEEN.....(M.).....Upshur County.
 COLUMBUS W. REGER.....(J.).....Barbour County.
 MILLARD F. RIGGLEMAN.....(M.).....Randolph County.
 R. REX ROHR.....(J.).....Barbour County.
 SAMUEL D. RUCKMAN.....(J.).....Randolph County.
 JAMES S. SHEPLER.....(M.).....Lewis County.
 HENRY SMITH.....(M.).....Roane County.
 S. WISE STALNAKER.....(J.).....Gilmer County.
 WILLIAM J. STROTHER.....(J.).....Harrison County.

*Appointment annulled. ^{Dismissed}
 †Expelled †Deceased.

GLENVILLE STATE NORMAL SCHOOL.

*ELIAS H. STUMP.....(M.).....Calhoun County.
 THEADDEUS J. C. STUMP.....(J.).....Sixth Judicial Circuit.
 JOHN F. WAUGH.....(J.).....Lewis County.
 JOHN W. WHITESEL.....(J.).....Braxton County.
 HOWARD A. WITHERS.....(S.).....Lewis County.
 ENOCH SCOTT WITHERS.....(S.).....Lewis County.

Junior Year, 21; Middle, 16; Senior, 7—total, 44.

PAYING PUPILS.

Name.	Year.	Residence.
MISS C. RUHALY BENNETT.....	(J.).....	Glenville.
MR. ROBERT N. BEALL.....	(J.).....	Near Glenville.
MR. WM. K. RUDELL.....	(M.).....	Glenville.
MR. A. JUDSON WOOFER.....	(S.).....	Mouth of Horn.

SUMMARY.

NORMAL PUPILS.

Class.	Males.	Females.	Total
Junior Year.....	21	14	35
Middle Year.....	15	6	22
Senior Year.....	7	3	10
Post Graduates.....	0	1	1
Total.....	44	24	68

PAYING PUPILS.

Junior Year.....	1	1	2
Middle Year.....	1	0	1
Senior Year.....	1	0	1
Total.....	3	1	4
Complete Total.....	47	25	72

GLENVILLE STATE NORMAL SCHOOL.

GENERAL INFORMATION.

The State Normal School at Glenville was established by an Act of the Legislature, passed February 19th, 1872, and was opened in pursuance thereof on the 14th of January, 1873. During the first session the school was held in the old court house, and both teachers and pupils had many inconveniences to contend with; but by the untiring efforts of the citizens of this community, a large two-story frame building with a wing was bought and suitably arranged before the next year commenced.

This building now belongs to the State, is fitted up with the best modern school furniture, and stands on a three-acre lot, which has been improved by the State.

The site of the school is an excellent one in all respects. Although within the corporate limits of Glenville, it is on an eminence outside of the town, where it readily receives the free air and bright sunshine of our notably healthful climate. There is a well of excellent water just beside the house. Fruit trees and other trees adorn the grounds.

Since the school began, it has been steadily reaching abroad for its pupils, gathering them from twelve or fourteen counties out of the fifty-four in the State, and has returned as graduates, pupils to six counties. In this and the adjoining counties a perceptible elevation in the standard of common school teachers, has already been effected by this school; and in a few years, if the school continues to prosper, there will be a most marked difference.

The industry and morality of the large majority of the pupils cause them to be held in high esteem by the people of Glenville, who during the summer vacations long for the time of their return. The social privileges tendered them by the people, the healthful and quiet location, the moral and religious advantages of the place, the *very low rates* of board, and the *thoroughness* of the school, afford UNSURPASSED INDUCEMENTS to the people of CENTRAL WEST VIRGINIA.

LOCATION.

Glenville is situated upon the right bank of the Little Kanawha, in the midst of a country containing rare elements of

GLENVILLE STATE NORMAL SCHOOL.

beauty and health. The community is highly intelligent and moral, and there are few inducements to tempt the student from his studies, or to lead him from the path of rectitude and morality. Court and mercantile business are the principal doings of the week, but Sunday School and preaching (by one or another of the six Protestant denominations), occupy the Sabbath.

ACCESS

by private conveyance from any direction is readily attainable, the place being a sort of turnpike centre. A regular hack line connects at Clarksburg with trains on the Baltimore & Ohio Railroad. Connections are frequently made at Cairo, Ellenboro, and West Union, too, though by private conveyance.

OBJECT.

The special purpose of the school is to educate and train persons for the profession of teaching, in order to the better working of the free schools of the State. The course and instruction is such as will fit persons, not only for the common schools, but also for graded and high school teachers, and for county superintendents.

It is expected by the State that each county will supply the Normal Schools with her respective number of pupils, and we hope that, as the State has made provision for this number, the County Superintendents will see that their respective quotas are kept full, because deficient counties lose the benefit of money set apart for them.

Application for appointment may be made to the Principal of the Normal School as well as to County Superintendents.

RESULTS.

In a little over five years, we have granted diplomas to twenty-three pupils—twelve ladies and eleven gentlemen—and have between sixty and seventy under-graduates who taught after their attendance here. Judge us by our teaching pupils.

GLENVILLE STATE NORMAL SCHOOL.

GLENVILLE STATE NORMAL SCHOOL.

RULES AND REGULATIONS

OF THE

State Normal School

AND ITS BRANCHES.

The Board of Regents of the State Normal School make and ordain for the government of the same, the following Rules and Regulations, in accordance with section 88 of the School Law :

RULE 1st. The Teachers of each Normal School shall consist of a Principal and as many Assistants as may be necessary to conduct the several department established therein.

2d. The Principal and Assistants shall be appointed by the Regents at their annual meeting in June, and shall continue one year, unless for cause removed.

3d. Seventy Normal Scholars shall be appointed to each school, but no school shall be required to maintain an average of more than fifty-eight.

4th. The number of Students which each County in the State shall be entitled to appoint to the Normal Department in the

State Normal Schools, free of charge for tuition, shall be as follows :

Barbour	9 Hancock	4 Monongalia	12 Roane	7
Berkeley	13 Hardy	5 Monroe	9 Summers	4
Boone	4 Harrison	15 Morgan	4 Taylor	8
Braxton	6 Jackson	9 McDowell	2 Tucker	2
Brooke	5 Jefferson	12 Nicholas	2 Tyler	7
Cabell	10 Kanawha	20 Ohio	26 Upshur	7
Calhoun	4 Lewis	9 Pendleton	6 Wayne	7
Clay	2 Lincoln	5 Pleasants	3 Webster	2
Doddridge	6 Logan	5 Pocahontas	4 Wetzel	8
Fayette	6 Marion	13 Preston	13 Wirt	4
Gilmer	4 Marshall	13 Putnam	7 Wood	17
Grant	4 Mason	14 Raleigh	3 Wyoming	3
Greene	9 Mercer	6 Randolph	5	
Hampshire	7 Mineral	6 Ritchie	8 Total	407

5th. Applications for appointment to the Normal Department of the State Normal Schools shall be made to the Superintendent of Free Schools of the County in which the applicant resides; and said Superintendent shall select such number as may be entitled to the privileges of the Normal Schools in his County in the foregoing apportionment.

6th. When any County shall have failed to make application on or before the first day of any yearly session of the State Normal School, or any branch thereof, for the full *quota* of pupils assigned to it, in the last apportionment of the Board of Regents, the Principal of any of the said Schools, may then, or at any time during the year while said failure continues, fill up the deficiency by admitting any duly certified Applicant from the Judicial Circuit at large, to which the County belongs, with the privilege of attending during the School Year in which they have been admitted.

7th. As far as practicable, males and females shall be selected in equal proportion. Male pupils must not be less than fourteen, and the females not less than thirteen years of age.

8th. Every certificate of appointment to the Normal Schools of this State shall be directed to the School which the applicant may desire to attend. The County Superintendent making such appointment shall at once notify the Principal of said School of such appointment. The Executive Committee of said School shall, subject to appeal to the Board of Regents, have power to vacate any appointment or certificate, for non-attendance, inaptitude to learn, immorality, or other good cause.* In case of a certificate being thus vacated, the Executive Committee shall notify the Superintendent, who issued the certificate, of such

*Written "Leave of Absence" from the School, granted by the Principal, is necessary to the retention of an appointment during absence.

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vacation: whereupon, if no appeal is taken to the Board of Regents within twenty days after the action of the Executive Committee, he may make an appointment to fill the vacancy thus created. Every County Superintendent shall keep a record in his office of all the appointments made by him.

9th. No applicant for appointment shall be appointed by a County Superintendent, unless he, or she, be of good moral character, and shall sustain a good examination in reading, spelling, elementary arithmetic, geography, and elementary English grammar. Said examination may be made either by the County Superintendent, or the Principal of the School, which the applicant desires to attend.

10th. The County Superintendent shall require of each applicant appointed, to subscribe the following declaration:

"I, _____, do declare that it is my purpose to become a teacher in the Free Schools of West Virginia, and do solemnly promise, if admitted to the Normal School of said State, I will on completion of the prescribed course of studies, and within two years thereafter, spend one year in teaching in the Free Schools of this State, at the usual rates of compensation paid in the Schools, where my services may be rendered."

This declaration shall be indorsed by the father, guardian, or some responsible person for the applicant, as follows: "I agree, in case of the failure of _____, the within named applicant, to comply with the provisions of this declaration, so far as it requires him, or her, to spend one year in teaching in the Free Schools of this State, to cause to be paid to the Treasurer of the Executive Committee of the School which he, or she, may attend, tuition at the regular rate, for such time as said applicant shall have been in attendance at said School."

"Given under my hands this — day of — 18—. "
"A ——— B ———."

Thereupon he shall give such applicant the following certificate:

"The bearer, _____, having been duly examined, has sustained a good examination, and being of good moral character, is hereby appointed to receive instruction in the Normal School of this State, from _____ County, West Virginia."

11th. Each appointee shall deliver his, or her, certificate and declaration, to the Principal of the Normal School, he, or she,

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attends, who shall file the same with the archives and records of the school, and enter the name of such person on the register of normal pupils.

12th. Whenever the accommodations thereof will admit of the same, so many paying students as can be accommodated therein from this State, or any other State, may be admitted to the Normal School, giving preference to citizens of this State, whether they desire to become teachers or not.

13th. State students in any Normal School, may, upon request, be transferred to another, procuring a certificate of good deportment from the Principal of the School he is attending, or by permission of the Board of Regents, but not otherwise, and the time he has so attended, shall be credited to him in the course, by the Principal of the School to which he is transferred. *Provided*, he brings with him his certificate of appointment with time of attendance endorsed upon it by the Principal of the School whence he comes.

14th. The Normal Course shall consist of three years, and shall embrace the three classes: Junior, Middle and Senior.

THE JUNIOR SHALL EMBRACE:

(Italics indicate text-book used here).

Orthography—Webster's Primary Dictionary, Westlake's, or Henkle's Test Speller.

Reading—McGuffey's Sixth Reader or Kidd's Rhetorical Reader.

Writing—The Eclectic or Spencerian System.

Arithmetic—Beginning with fractions and completed. Ray's or Brooks'.

Geography—Maury's, The Eclectic or Mitchell's, (W. V. Ed.)

Language Leesons and Elementary English Grammar—Reed and Kellogg's or Swinton's.

History of the United States—Ridpath's or Venable's.

Regular Exercises in Composition and Declamation.

THE MIDDLE YEAR SHALL EMBRACE:

Orthography—By Written Exercises.

Reading—With special attention to Tone and Utterance.

Sentence Analysis and Prose Composition—Hart's or Pinneo's.
Rhetoric and Composition—(Begun)—Hart's or Hepburn's.
Physical Geography—Maury's or Houston's.
Algebra, to Quadratics—Ray's or Venable's.
Elements of General History—Carter's or Swinton's.
School Economg, &c.—Wickersham's.
Theory and Practice of Teaching—Hart's, Page's, or Wickersham's.
School Law of the State.
 Regular Exercises in Composition and Declamation.
Ancient and Modern Language—Optional.

THE SENIOR YEAR SHALL EMBRACE.

Spelling—By Dictation and Written Exercises.
English Literature—Hart's or Shaw's.
Rhetoric—Completed.
Algebra—Completed.
Elementary Geometry and Trigonometry—Schuyler's or Robinson's.
Elements of Natural Philosophy—Norton's or Hooker's.
Natural History—Hooker's or Morse's.
Book-keeping by Single Entry—Bryant's or Bryant and Stratton's.
 Frequent exercises in hearing classes recite, and the different methods discussed; the organization of schools ememplified; the different modes of classification elucidated, and the advantages or disadvantages of each, set forth
 Regular exercises in Composition and Declamation.
Ancient and Modern Languages—Optional.

15th. The Board of Regents will confer upon those who complete the Senior Year, and pass an examination upon the studies of the same, equal to seventy-five per cent of the questions asked, a Normal Diploma, with the title of Normal Graduate.

16th. If for any cause, save incapacity, a pupil may not be able to complete the course in the time prescribed, said pupil

may be continued longer in the studies of that year, at the discretion of the Faculty.

17th. Past Graduates of the Normal Schools who may desire to continue their studies in the Academical or Collegiate Departments of said School, shall upon recommendation of the Principal, be allowed to do so by appointment of the Board of Regents.

18th. The Principal and Assistants of the Normal Schools, are authorized to teach a *Classical and Scientific Course, in addition to the Normal Course. *Provided*: The Normal Course shall not be abridged or neglected in any manner, by the teaching of such Classical or Scientific Course.

19th. The school year shall consist of forty weeks, and shall be divided into three terms or sessions, to be arranged by the Board of Regents, with the advice of the Principal of the Schools respectively.

20th. The rates of tuition for pay scholars shall be as follows:

JUNIOR NORMAL COURSE, per year.....	\$20 00
MIDDLE OR SENIOR NORMAL COURSE, per year....	24 00
CLASSICAL DEPARTMENT, per year.....	32 00
INCIDENTAL EXPENSES, for all Students, per session or fraction thereof.....	1 00

All fees must be paid in advance, and no abatement of tuition will be made for a fraction of a month, or for absence, except in cases of illness extending over a month, or for suspension, or expulsion.

21st. Pay pupils entering after the beginning of any term or session, shall pay only for the remainder of said term or session, *pro rata*, at the above rates.

22d. Pupils shall attend all required examinations of the year, and no pupil shall be permitted to advance without said examination, and who does not attain a standing of seventy-five per cent of said examination.

These examinations shall be in writing, or partly written and partly oral, and shall be conducted by the instructor in charge, under the supervision of the Principal.

Pupils applying for Normal Diplomas, shall be examined two weeks before Commencement.

*Such a course has been arranged and, in addition to that, any branch of learning will be arranged for whenever a class desire to study it.

RULES FOR THE GOVERNMENT OF PUPILS.

1st. Each scholar shall attend the daily sessions of the School and said session shall not be less than six hours.

2d. The daily sessions shall be opened with such devotional and other exercises, as the Faculty may establish.

3d. No student shall leave the school room, without the instructor's permission.

4th. Whispering, unnecessary moving about the room, and laughing, talking or disturbing noises are prohibited.

5th. All defacement of the walls, seats, desks or other property of the Schools, is prohibited.

6th. Care of clothing, books and person is enjoined on students.

7th. Polite and respectful deportment, is required of all, both in and out of School.

8th. Students shall not be permitted to leave the School grounds during school hours, without giving satisfactory reasons.

9th. When studies have once been assigned a pupil, they will stand until changed or modified by the Principal. Each student shall have at least three studies.

10th. Students will have access to the School building, only in School hours, without the Principal's permission, and will always be held responsible for damage done.

11th. All damage, destruction or waste, committed by a student shall be repaired at the expense of the perpetrator.

12th. Students shall attend all recitations and examinations, and no pupil shall go on with his class, until he has passed said examination.

13th. Students are forbidden to visit all places where intoxicating drinks are sold as a beverage, under the penalty of suspension or dismissal, as the Faculty may direct, with the approval of the Executive Committee.

14th. Pupils shall not visit or receive company during the nights of school days, after the hour appointed by the Faculty for study, except by the written permission of their parents or guardians, or by special permission of some member of the Faculty, who must make a note of the same and report to the Principal.

15th. The carrying of fire-arms or any deadly weapon is strictly forbidden. The violation of this rule, shall subject the offender to the severest penalty of the School. The playing of cards, or the bringing of them on the School grounds, is prohibited, and any violation of this rule will be punished by suspension or expulsion, at the discretion of the Executive Committee.

16th. Students absenting themselves without proper permission, will be required to explain their absence. It shall be the duty of each student to render his or her excuse for absence, as early as possible, to the proper officer, *and without being called upon*. If any student shall neglect to do this, and shall suffer three days to pass without rendering said excuse, it shall not be received without a special vote of the Faculty.

17th. Pupils who are absent from recitation without excuse, shall be required to recite said recitations upon their return to class.

18th. In all cases, where a student attending a recitation, is not prepared to recite, it is his, or her, duty to make it known before the commencement of the exercise, to the Teacher who conducts it. Should he or she fail to do so, he cannot afterwards be excused on the lesson.

19th. Such excuses as the following are deemed inadmissible, viz: Not hearing the bell; not being able to prepare the lesson; being out late the preceding evening; writing letters, or preparing School or Society exercises; mislaying books or articles of apparel; interruption by students or other visitors. If any of these excuses are ever admitted, it must be beforehand, and from some peculiarity in the circumstances of the case: *and in general an excuse is not to be received after an absence, when the student might have applied beforehand for leave of absence, even though the excuse in itself be sufficient.*

DISCIPLINE.

The methods of discipline shall be:—

- 1st. Private admonition by the Principal.
- 2d. Admonition by the Faculty.
- 3d. Admonition before the whole school.
- 4th. Suspension.
- 5th. Dismissal from School.

The scale for demerits shall be for each offense, as follows:

Absence from roll call without excuse.....	1
Absence from school without excuse.....	3
Absence from recitation without excuse.....	2
Talking or whispering in study room.....	1
Moving seat without permission	1
Leaving room without permission.....	3
Whispering and want of attention during recitation.....	1
Defacing desks and books.	2
Disobedience to instructor or violation of the 14th rule.....	5
Improper or profane language.....	5
Loud talking and noise in going to and returning from recitation.....	2
Quarrelling or angry altercation.....	5

Ten demerits in any one month, to receive admonition from the Principal; twenty, from the Faculty; thirty to be admonished before the School; and forty to be reported to the Executive Committee for their action.

Striking in anger, any pupil, except in self-defense, or in representing a gross insult, shall be punished by suspension or expulsion, at the discretion of the Executive Committee. Striking a Teacher, or conviction of felony, shall be punished by expulsion.

The commission of any misdemeanor against the law of the State, shall be punished by suspension or expulsion, as the Executive Committee may direct.

In all cases of expulsion, an appeal to the Board of Regents may be taken.

THE FACULTY AND THEIR DUTIES.

1st. The Principal and his assistants shall be known as the Faculty, who shall meet at the call of the Principal.

2d. The Principal, in addition to his duties as Professor, shall be the Executive officer of the School, and shall sign all reports and other official papers. He shall have general supervision over the school, and shall assign to the assistant teachers, the classes and studies which they are to teach, and to the pupils, the studies they are to pursue, and shall determine what tests shall be required to complete said studies. He shall fix the order and methods of all examinations, and shall require of his assistants, that they so manage their classes, that the pupils may have an opportunity of completing the course in the time prescribed. He shall fix the scale of grading to be used in the School, and how often reports of Scholarship and attendance shall be made, and shall make all required reports to the proper officers.

3d. The Assistant Teachers shall form the "Advisory Board" of the Principal, and their opinions shall, at all times, be treated with respect. In the absence of the Principal, the first Assistant shall act as Principal.

4th. Each Professor and Teacher shall be held responsible for the conduct and progress of the pupils under his immediate instruction, and shall require strict obedience to the Rules and Regulations at all times.

5th. The Faculty shall have the care, government and instruc-

tion of the pupils, under the Rules and Regulations; they shall devote their time to their duties, and engage in no business that will impair their faithful performance thereof; but the Principal or any Teacher shall collect tuition fees, when required to do so by the Treasurer and Executive Committee.

6th. The Principal shall as soon as practicable after the beginning of the School Year, make out a classification of the Pupils, according to their respective studies, and in due season, publish the same in a catalogue, with such other general information and announcements pertaining to the School, as may be of public interest. He shall also furnish to the Regents, a list of the candidates for graduation, designating the paying of the non-paying Pupils, and giving the age and grade of standing of each candidate, with the names of the studies in which they have been examined.

7th. The Principal of each Normal School shall have full power to regulate the social intercourse between the young ladies and gentlemen of the School in such a way as he shall deem best for the interest of the School and the parties concerned.

DUTIES OF EXECUTIVE COMMITTEE.

1st. It shall be the duty of the Executive Committee to exercise proper care over the buildings, grounds and property of the School; keep them in good repair, prevent all damages, and demand indemnity for the same; see that school-rooms are properly warmed, ventilated, and kept clean and comfortable.

2d. They shall audit all accounts against the School, determine all matters of expenditure not provided for by law or otherwise, and, in all emergencies, exercise such executive authority in the absence of the Regents as the law permits, and order the payment of expenditures as they occur, from moneys received from the State or on account of tuition, and incidental fees.

3d. They shall elect from their own body a Secretary and Treasurer.

4th. The Secretary shall keep a record of the proceedings of the Committee; shall enter therein all moneys received by the Treasurer or Executive Committee, and at all times subject his record for examination by the Faculty, the Executive Committee, or the Board of Regents.

5th. The Treasurer shall receive all money drawn by the Executive Committee from the State or derived from tuition and incidental fees, pay it out by order of the Executive Committee, and report to the Board of Regents at the close of the School Year; he may, with the approval of the Executive Committee, designate the Principal or other Teachers, as Collector of the tuition and incidental fees, but such Collector shall pay the same over to the Treasurer as received, and take his receipt therefor.

6th. The Executive Committee shall visit the School from time to time, note the progress of Pupils, their conduct, the modes of instruction, and inspect the buildings, furniture and fittings.

7th. The Executive Committee shall prepare and present to the Board of Regents at their annual visit, a Report, showing in detail the amount received from all sources and the amount disbursed for all purposes by them during the year, with such other information as will show the operations, condition and wants of the School.

SPECIAL INFORMATION,

Morality and Religion

are recognized as the indispensable concomitants of education, and the government of the school is sedulously administered with a view to impress upon the student the great principles which they teach. All students are required to be present at the opening exercises of each day, and inducements are offered as incentives to regular attendance at Church, Sabbath School, and Wednesday evening School Prayer Meeting.

Classification

depends upon *real attainments alone*. Students upon entering will be assigned to such class as they desire, if they possess suit-

ORMAL SCHOOL.

Advancement to higher classes will depend upon scholarship and *not upon the time* the student has been in connection with the school. No student can complete any study except upon a satisfactory examination. Usually every class has six written examinations during the scholastic year. Seventy five per cent. is necessary to be made by the pupil, if he retains his place, and receives his certificate of Distinction or of Proficiency, as the case may be.

Library and Apparatus.

There is a small Library of the most necessary and valuable books for our course. There are about forty volumes in all; among which are Worcester's Unabridged Dictionary, Webster's Unabridged Dictionary, Crabbe's Synonymes, Roget's Thesaurus, Lippincott's Geographical Dictionary, Lippincott's (Dr. Thomas) Biographical Dictionary, and works on School Houses, School House Furniture, School Teaching, &c., &c.

The Cabinet of Philosophical Apparatus, is complete enough to afford illustrations of all that is usually contained in the ordinary text-books on Natural Philosophy. A Mercurial Barometer, an imported (German) Thermometer, and a Holtz machine are among the instruments.

There are also Magnetic and Hemisphere Globes, Outline Maps, Writing Cards, Model of Eye, Dissected Cone, set of Mathematical Forms, &c., &c.

A Reading Room,

containing about twenty-five magazines and newspapers is kept supplied for the use of the pupils. It contains nearly all the local newspapers in this part of the State and most of the leading literary and educational magazines of the United States. Scribner, Harper's Monthly, Atlantic, Lippincott, Wide Awake, St. Nicholas, Sunday Magazine, Scientific American, New England Journal of Education, Educational Weekly, National Teachers' Monthly, West Virginia Educational Monthly, &c., &c.

Monthly Reports,

containing the "number of days present," "number of days absent," "number of times tardy," and "number of demerits," during the month, and also the average grade in each branch studied, grade of neatness in manuscript, and work on the black board, &c., and the results of examinations in each branch, are made up from the records of the school and transmitted, by means of the pupil, to the parent or guardian of every pupil in

GLENVILLE STATE NORMAL

attendance. These are no irregularly compounded statements, but they are *accurate copies* of the school record, and state the character and standing of the pupil as it is preserved in the archives of the School.

Diplomas.

Any one upon completing the course of study laid down by the Board of Regents will receive a Diploma signed and sealed by the State Superintendent of Free Schools, and signed by the Faculty of the School. *This entitles the holder to teach in any county in the State without further examination*; and is good for life; *provided* that no cause that would have justified the withholding of it is found against the holder; *otherwise*, it may be revoked.

A Department of Music

in which two lessons on the piano each week, and in which the pupils of that department are allowed and expected to practice twice every day, is connected with the school.

EXPENSES.

For rate of tuition, see page 15, section 20.

TUITION—Musical Department, per term, - - - \$10 00
" Piano rent, per term, - - - - - 2 00

BOARDING—Board with room, fuel and light, is from \$2.00 to \$3.00 per week. Club boarding always reduces the rates about one-fourth. *Boarding is lower priced here than at any other school of as high grade in the State.*

NORMAL SCHOOL.

CALENDAR
FOR THE
SCHOLASTIC YEAR 1878-9.

The regular Scholastic Year begins September 9, 1878, and is divided into three terms.

The Fall Term begins September 9, 1878, and continues until December 20, 1878.

The Winter Term begins January 5, 1879, and continues until March 28, 1879.

The Spring Term begins April 7, 1879, and ends with the close of the year, June 27, 1879.