

SUBGRANT PROGRAM DESCRIPTION

WEST VIRGINIA STATE HISTORIC PRESERVATION OFFICE

NAME OF GRANT PROGRAM: NATIONAL REGISTER

PROGRAM PURPOSE: To assist organizations and individuals in preparing National Register nominations.

FUNDING SOURCE: Historic Preservation Fund, National Park Service

AUTHORITY: Chapter 29, Article 1, Section 1 and Section 5 of the Code of West Virginia, The National Historic Preservation Act of 1966, as amended (16 USC 470).

GUIDELINES/REGULATIONS: All projects must comply with the Secretary of the Interior's Standards for Registration and SHPO National Register Guidelines; West Virginia competitive bidding and purchasing requirements; the National Register Program Guidelines, NPS-49; 18 USC 1913 regarding the use of Federal funds for lobbying activities; Section 504 of the Rehabilitation Act of 1973; Title VI of the Civil Rights Act of 1964; Americans with Disabilities Act; and Federal Procurement Standards as enumerated in 43 CFR 12, Subpart C, Uniform Administration Requirements for grants.

BEGINNING DATE: ANNUALLY IN MARCH

ENDING DATE: JUNE OF FOLLOWING YEAR

FUNDING LIMIT: No grant will be awarded for less than \$ 1,000.00

All grant expenditures and match resources must be expended for services and/or materials used for the approved project during the project period.

MATCHING REQUIREMENTS

Grants are awarded for no more than 60% of the total project costs, with the project sponsor providing at least 40% of the total costs of the project. **Match for Certified Local Governments is 80/20. CLG grants will be awarded for no more than 80% of the total project costs, with the CLG sponsor providing at least 20% of the total costs of the project.**

ELIGIBLE MATCH: Non-Federal sources of cash. Cash derived from the Community Development Block Grant Program, Revenue Sharing Program, in-kind or donated contributions.

INELIGIBLE MATCH: Federal sources of match with the exception of those described above. Any costs whether cash or in-kind that is not necessary and reasonable to the completion of the

project and within the grant period.

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ALLOWABLE ACTIVITIES

NOMINATIONS: Completing the National Register of Historic Places Registration Forms for individual properties and historic districts, and completing the National Register of Historic Places Multiple Property Documentation Form. Projects must be pre-approved by the SHPO and demonstrate they meet the criteria of the National Register.

DETERMINATIONS OF ELIGIBILITY: Preparing forms for a determination of eligibility when there is a property owner objection.

ELIGIBILITY CRITERIA

SPONSOR ELIGIBILITY:

1. Sponsor must provide evidence of resources for match.

PROJECT ELIGIBILITY:

1. The project must fit in at least one category defined under allowable activities.
2. The applications must be complete with all required supplementary information.
3. A historic resources survey must have been completed in the project area or the subject of this project identified as potentially eligible for the National Register.
4. There must be demonstrated support from property owners and/or the public.

FUNDING PRIORITIES

1. Projects addressing resources threatened by development pressures or experiencing abandonment.
2. Projects in counties with the fewest sites listed in the National Register of Historic Places (less than 10).

SELECTION CRITERIA

Projects will be selected based primarily on the funding priorities, but evaluation will include consideration of the following criteria:

1. Statewide significance of the project.
2. Administrative and financial management capabilities of the sponsor.

Projects from lower priorities may be selected if extraordinary circumstances exist.

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APPLICATION PROCEDURES

APPLICATIONS AVAILABLE FROM: Historic Preservation Office
Division of Culture & History
The Cultural Center
1900 Kanawha Blvd., E.
Charleston, WV 25305
304/558-0220 Ext. 720

DEADLINE: Postmarked by October 31st

SELECTION PROCESS

Historic Preservation office staff reviews applications for completeness and eligibility and compiles a listing of projects according to the above priorities and selection criteria. This may result in partial funding of some projects.

APPROVAL TIME: The Archives and History Commission will review and select projects. Awards will be announced after the Commission Meeting.

GRANT CONDITIONS

The grant recipient must attend a subgrant management workshop in Charleston.
The grant recipient must submit reports as required.

The sponsor must provide to the office, plans for implementation of results of the project.
The grant recipient must submit a Final Project Report.
Any consultant or staff used for your project must meet appropriate 36 CFR 61 qualifications and WV SHPO requirements.

The activity that is the subject of this program description has been financed with Federal funds from the National Park Service, Department of the Interior. The program receives Federal funds from the National Park Service. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in departmental Federally Assisted Programs on the basis of race, color, national origin, age or handicap. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of federal assistance should write to: Office of Equal Opportunity, National Park Service, 1849 C Street, NW, Washington, DC 20240.