



2020 Artisan and Garden Vendors

Please join us at the
West Virginia Department of Arts, Culture and History
for the annual Vandalia Gathering
Saturday, May 23 and Sunday, May 24, 2020

The Vandalia Gathering, a festival of traditional arts, has been held since 1977 on the State Capitol grounds. Vandalia offers two full days of traditional games in the Old-Time for Young'uns area, storytelling and a Liars Contest, as well as fiddle, banjo (old-time and bluegrass), mandolin, lap dulcimer, flat pick guitar and baking contests. The festival includes artisan booths and demonstrations, traditional heritage dancing, concerts and a flat foot/square dance.

The Vandalia Gathering has more than 40 spots available for artisan and garden vendors. These booths will be at the Fountain Circle on the north side of the State Capitol building. All vendors must demonstrate and sell on both days.

DATES TO REMEMBER

- March 13th, 2020 Applications due (late applications will not be accepted)
Non-refundable tent rental fee is due if renting one of our tents.
- May 22nd, 2020 Load in and parking 5:30 p.m. – 8:00 p.m.
- May 23rd, 2020 Load in 8:00 am – 10:00 a.m.
Vending/Demonstrations 10:30 a.m. – 6:00 p.m.
- May 24th, 2020 Load in 8:00 a.m.- 10:00 a.m.
Vending/Demonstrations 10:30 a.m. – 5:00 p.m.
- June 26th, 2020 15% commission is due.

TENT/BOOTH OPTIONS & FEES

- **Option 1:** Vendors may use their own tents. All tents must have a white top. A booth cannot consist of an umbrella and/or a trailer. These vendors must bring tarps, tent sides, weights and plastic for nightly cover up.
- **Option 2:** Vendors may rent a 10' x 10' tent from the Department of Arts, Culture & History for \$75. The Department has 10 tents available on a first-come, first-served basis. **Rental fee is due with application on March 13th, 2020.** Tent fee includes one 10' x 10' booth with white top and two weights. Vendors who rent our tents must supply sides and plastic for nightly cover up. If the tent you rent from the department is damaged by rain or wind, it cannot be replaced.
- One tent space is 10x10; you may request up to a 20x20 space.
- There is a 15% commission fee of gross sales due to the department from all vendors by June 26, 2020, with check made payable to the WVDACH. **No Payment = No Invite Next Year!**

SECURITY/PARKING

24-hour security surveillance will begin Friday, May 22nd at 5 p.m., and run through Sunday evening May 24th. **The Department of Arts, Culture and History is not responsible for merchandise damaged, lost or stolen during the festival.** Parking will be on a first-come, first-serve basis. Some of the Capitol parking lot gates are locked after 10:30 p.m. Camping is prohibited on the Capitol Complex.

If you need additional information, contact:
Adam Jones or Laiken Blankenship at 304-558-0220, or by email:
adam.c.jones@wv.gov or laiken.j.blankenship@wv.gov



Vandalia Gathering

Artisan/Garden Vendor Application

Applications are Due March 13th, 2020
Late Applications Will Not Be Accepted

Company Name: _____
Contact Person(s): _____
Home Phone: _____ Cell Phone: _____
Address: _____ City: _____ State: _____ Zip: _____
Email Address: _____
Artistic Medium: _____
Brief Description of Items for Sale: _____

A. Check the appropriate box

_____ I will use my own white tent with white top and sides.

_____ I need to rent a department tent (white top, two weights, no sides) at \$75 per tent. **Rental fee is due with this application.** Tents are available on a first-come, first-serve basis. Department tents damaged during the festival cannot be replaced. **Check made payable to WVDACH.**

B. **Fee:** For all vendors: The Department of Arts, Culture and History will receive a 15% commission on the gross sales for both days by June 26th, 2020. **(Failure to pay will remove invite to next year.)**

C. Tent rental fee is \$75. Check due with this application, made payable to WVDACH.

D. How much space do you need? Do not say the "same as last year." _____

E. Vendors should demo, if possible, at their booth both days of the festival.

F. TENT NEEDS (Specify number of outlets/wattages, needs, etc.) (Shade Cannot Be Guaranteed)

Vendor has read and agrees to abide by the guidelines included in this contract.

Signature _____ Date _____

Artisan Applications are Due March 13th, 2020.
Attn: Adam Jones, Culture Center, 1900 Kanawha Blvd. E., Charleston, WV 25305-0300